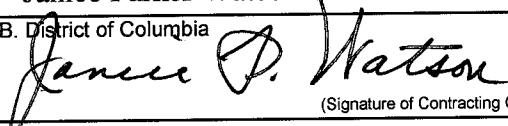


<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. Contract Number		Page of Pages	
						1    2	
2. Amendment/Modification Number A004		3. Effective Date March 4, 2010		4. Requisition No.		5. Solicitation Caption Mortality Investigation Services	
6. Issued by: Department on Disability Services Office of Contracts and Procurement 1125 15 <sup>th</sup> Street NW., 4 <sup>th</sup> Floor Washington, DC 20005-2717				7. Administered by (If other than line 6)			
8. Name and Address of Contractor (No. street, city, county, state and zip code)				9A. Amendment of Solicitation No. X      DCJM-2010-R-0006			
				9B. Dated (See Item 11) February 1, 2010			
				10A. Modification of Contract/Order No.			
				10B. Dated (See Item 13)			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <u>X</u> is extended. ____ is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
A. This change order is issued pursuant to (Specify Authority): THE CHANGES CLAUSE, The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.							
C. This supplemental agreement is entered into pursuant to authority of:							
D. Other (Specify type of modification and authority)							
<b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return _____ copy to the issuing office.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)							
Request for Proposals (RFP) No. DCJM-2010-R-0006 for Mortality Investigation Services, as amended, is hereby further amended to respond to additional questions raised by prospective offerors, as follows:  A. On page 9, Section C.3.1.5 the RFP states that the contractor shall show evidence that staff conducting investigations has completed, within the last three years, a nationally recognized competency based training on investigation techniques. However this requirement is not listed on page 24, sections H.1.1 through H.1.2.5, can you clarify if this is a requirement.  <b>Response:</b> Yes, the ongoing requirement is as set forth in C.3.1.5. In addition to meeting the qualifications set forth in Section H.1, within 90 days after award, the Contractor shall show evidence that individuals hired to conduct investigations have completed nationally recognized competency-based training on investigation techniques in the previous three years.							
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer			
				Janice Parker Watson			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed	
(Signature of person authorized to sign)				 (Signature of Contracting Officer)		3/4/10	

Therefore, the final sentence in Section C.3.1.5 is revised to read as follows:

C.3.1.5 Within 90 days after award, the Contractor shall show evidence that individuals hired to conduct investigations have completed nationally recognized competency-based training on investigation techniques in the previous three years.

- B. On page 11, Section C.4.6, the RFP states that the contractor shall return all investigative, evidentiary materials to DDS within fourteen (14) days of completion of case, or upon reasonable request at an earlier time. In our previous experience with similar contracts we have been required to shred case records rather than return them. Is shredding the materials sufficient or will the contractor be required to return them?

**Response: Section C.4.6 is hereby revised to read as follows:**

**C.4.6** The Contractor shall scan onto compact disk or compatible media all investigative, evidentiary materials and return all original materials to DDS within fourteen (14) days of completion of case, or upon reasonable request, at an earlier time. After scanning, copies of original documents in DDS' possession, which were provided to the Contractor by DDS, may be shredded.

- C. For pricing, should we base the total estimated amount on our per category cost multiplied by the maximum of 38 cases? Just checking since the chart indicates a minimum and a maximum number of cases but only provides one line to Unit Price and Total Estimated Amount.

**Response: Pricing and evaluation of pricing will be based on the maximum number of cases in each category.**

- D. Section F.5.1, Table of Deliverables, is revised to add the following deliverables number 7 and 8:

Item No.	Deliverable	Qty	Format/ Method of Delivery	Due Date	To Whom
7	Investigations Technique Training Report per Section C.3.1.5	As Required	Electronic/ Email	Within 90 days after award and quarterly thereafter	COTR
8	Scanned investigative and evidentiary materials for each case per Section C.4.6	1 per case	Compact Disk (CD) or compatible media	Within 14 days after completion of case	COTR

- E. Subsections under Section M.3.1.1, MANAGEMENT APPROACH, are renumbered M.3.1.1.1 and M.3.1.1.2.